



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Minutes for September 8, 2023, Board Meeting

In accordance with the Miss. Code Ann. § 73-53-8 and the Open Meetings Act § 25-41-1 and 25-41-17, the Board of Examiners for Social Workers and Marriage & Family Therapists (Board) held a Board meeting on Friday, September 8, 2023, at 10:30 a.m. in Suite 761, on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 and through Zoom.

I. CALL TO ORDER

Dr. Valerie Joiner, LCSW, Vice-Chairperson, called the meeting to order at 10:34 a.m. A quorum of Board members was present. An introduction was made to welcome the new Board members.

Opening Remarks Roll Call

Members Present: Dr. Valerie Joiner, LCSW, Board Vice-Chair
Catherine Jones, LMFT, Chair of MFTDSC
Phylandria Hudson, LCSW, Chair of SWDSC
Dr. Jeff Hinton, LMFT
Bobby Scott, LMFT
Veronica Knowles, LCSW
Valerie Burnett, LSW
Rosalind Yarber, LSW

Members Absent: Gerard Tarrant, LMFT, Board Chair

Staff and Guests: Erica Allen, Executive Director
Sarah Mann, Special Assistant Attorney General
Gwen Bouie-Haynes, Executive Director NASW-MS
Amanda Cavett LaPrince Evans
Mamie Rushing LaSonda Davis
Gail Crowley Mrs. Cooper (first name unknown)
Contaka Jones Patricia Wells
Alex Buckler Sheteria (last name unknown)
Felicia Garner Dr. Theresia Johnson-Ratliff
Candace Riddley Trina (last name unknown)
Dr. Trenia Allen Shena Branley

II. REVIEW AND APPROVAL OF AGENDA AND MINUTES

A motion was made by Phylandria Hudson and 2nd by Valerie Burnett to approve the agenda with an amendment to move Executive session to below the legal report. The motion carried unanimously.

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to approve the June and August Board minutes. The motion carried unanimously.

III. LICENSURE VOTES

Social Work

The following candidate(s) were presented for licensure:

LSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

LMSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

LCSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

LSW Reinstatements

A motion was made by Rosalind Yarber and 2nd by Phylandria Hudson to approve the following candidate for reinstatement at the LSW level. The motion carried unanimously.

Merronique Murray

LMSW Reinstatements

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to approve the following candidates for reinstatement at the LMSW level. The motion carried unanimously.

Brittany Case-Cox

Ginger Cooksey

LCSW Reinstatements

There were no candidates presented for reinstatement.

LSW Level

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to approve the following candidate for licensure at the LSW level. The motion carried unanimously.

Tenarris Rhymes

LSW Level by Reciprocity

There were no candidates presented at this level.

LMSW Level

A motion was made by Rosalind Yarber and 2nd by Veronica Knowles to approve the following candidates for licensure at the LMSW level. The motion carried unanimously.

Kathryn Fleming
Ashayla Jones
Britnie Hamm
Griffin Teets
Mary Fraiser
Zikeyia Ramsey

Kalin Nester
Jessie Jones
Nathalie Rowell
Kimberly Thompson
Sanja Daniels

LMSW Level by Reciprocity

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to approve the following candidates for licensure at the LMSW level by Reciprocity. The motion carried unanimously.

Taymi Moore
BenTia Andrews

LCSW Level

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to approve the following candidates for licensure at the LCSW level. The motion carried unanimously.

John Rice
Nakesha Fleming
Angela Wilson
Kea Theroux
Lisa Marie Cannon
Tonya Jones

LCSW Level by Reciprocity

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to approve the following candidates for licensure at the LCSW level by Reciprocity. The motion carried unanimously.

Leanna Acquano
Amanda Saoitt
Brandi Rhoden

Marriage and Family Therapy

The following candidate(s) were presented for licensure:

LMFTA Licensure

A motion was made by Catherine Jones and 2nd by Bobby Scott to approve the following candidates for licensure at the LMFTA level. The motion carried unanimously.

Victoria Hardy
Mamie Albritton

LMFT Licensure

A motion was made by Catherine Jones and 2nd by Phylandria Hudson to approve the following candidate for licensure at the LMFT level. The motion carried unanimously.

Mary Bell
Sarah Caples

LMFT Licensure by Endorsement

There were no candidates presented at this level.

LMFT Licensure by Universal Recognition Reciprocity

There were no candidates presented at this level.

LMFT Reinstatements

There were no candidates presented at this level.

IV. REPORTS

Executive Director – Erica Allen

Office Updates

The office lease with the Jackson Medical Mall is in the process of being renewed.

The Executive Director has requested an increase in salary.

Financial Report

Erica Allen presented the Expenditure Report. Fiscal Year 2024 Fund Balance as of August 31, 2023 are: Monthly Expenditures - \$13,886.62; Carryover – \$377,005.00; and Ending Balance - \$699,707.81. A copy of the report is attached.

A motion was made by Rosalind Yarber and 2nd by Valerie Burnett to accept the Expenditure Report for August 31, 2023, subject to audit. The motion carried unanimously.

Board Chair – Gerard Tarrant

There was no report given.

Chair of Social Work – Phylandria Hudson

A motion was made by Phylandria Hudson and 2nd by Rosalind Yarber for Valerie Burnett and Veronica Knowles to attend the ASWB New Board Member Training October 1-3, 2023 at no cost to the Board. The motion carried unanimously.

Chair of Marriage & Family Therapy – Catherine Jones

There was no report given.

Board Member

Board members reported receiving customer service complaints.

Legal Counsel – Sarah Mann

There was no report given.

Committees

There was no report given.

V. EXECUTIVE SESSION

A motion was made by Valerie Joiner and 2nd by Phylandria Hudson to go into a closed determination session to determine if the Board had reason to go into executive session. The motion carried unanimously.

A motion was made by Jeff Hinton and 2nd by Rosalind Yarber to exit closed session and enter into open session to explain the reason for going into executive session. The motion carried unanimously.

The Board announced to the public the above desired reason for going into executive session. In open session, Vice-Chairman Valerie Joiner stated that the Board determined that Executive Session was necessary for the purposes of a personnel matter regarding the Executive Director, Erica Allen, and for denied applications which may have the potential for litigation.

A motion was made by Phylandria Hudson and 2nd by Rosalind Yarber to enter executive session for the purpose of personnel matters regarding the Executive Director, Erica Allen, and eight (8) denied UROLA applications which may lead to potential litigation. The motion carried unanimously.

IN EXECUTIVE SESSION

A motion was made by Phylandria Hudson and 2nd by Jeff Hinton to rescind the authority of Executive Director to approve or deny applications prior to board review. The motion carried unanimously.

A motion was made by Valerie Burnett and 2nd by Rosalind Yarber to reopen eight (8) UROLA denials for review and conduct a new factual determination of eligibility for license based on scope of practice, application numbers: 20230616000929, 20230522000866, 20230616000928, 20230710000985, 20230626000948, 20230609000912, 20230621000939, and 20230524000877. The motion carried unanimously.

A motion was made by Jeff Hinton and 2nd by Bobby Scott to create a personnel committee to include Board Chair, Social Work Chair and MFT Chair to assist with staff evaluations, staffing needs, and other personnel and human resources matters. The motion carried unanimously.

A motion was made by Bobby Scott and 2nd by Veronica Knowles to hire an external auditor to conduct an internal audit. The motion carried unanimously.

A motion was made by Jeff Hinton and 2nd by Veronica Knowles for the board to exit executive session. The motion carried unanimously.

The Board resumed in open meeting and announced to the public the above described action taken by the Board in executive session.

VI. RULES DISCUSSION

A discussion was presented regarding social work supervision hour change from 25% via audio-visual platforms / 75% in-person to 50% in-person / 50% via audio-visual platforms. The Board took no action on this discussion.

VII. PUBLIC COMMENT

Report from MAMFT

No report was given.

Report from NASW-MS Chapter

No report was given.

Other Public Comments

There was no report given.

VIII. DISCIPLINARY ACTIONS

Reports on New and Current Complaints

Erica Allen discussed the Complaints File Report, updating the Board on the status of pending complaints and investigations. A copy of the report is attached.

Reports on Disciplined Licensees' Progress

A copy of the report is attached.

The subject of SW17-168 submitted a payment of \$400.00 and a progress report.

The subject of SW22-229 signed the Consent and Stipulation Order.


The subject of SW18-183/184 submitted a progress report.

Four complaints will be assigned and one complaint reassigned.

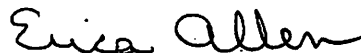
IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK

A motion was made Valerie Burnett and 2nd by Phylandria Hudson to adjourn the meeting. The motion carried unanimously.

The next Board meeting will be held October 13, 2023 in Suite 761 on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 at 10:30 a.m.



Chair



Recorder



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Friday, September 8, 2023, 10:30 a.m.

**Jackson Medical Mall, 1st Floor, Suite 761
350 W. Woodrow Wilson Avenue ● Jackson, MS 39213**

AGENDA

- I. CALL TO ORDER**
Opening Remarks and Roll Call
- II. REVIEW AND APPROVAL OF AGENDA AND MINUTES**
- III. LICENSURE VOTES**
 - A. Social Work
 - A. Application for Universal Recognition and Reinstatements
 - B. Ratification List for LSW, LCSW, and LMSW
 - B. Marriage & Family Therapy
 - A. Application for Licensure, Reinstatements, and Universal Recognition
- IV. REPORTS**
 - A. Executive Director
 - A. Office Updates
 - B. Financial Report
 - B. Board Chair
 - C. Chair of Marriage & Family Therapy
 - D. Chair of Social Work
 - A. Vote for ASWB Training Attendees
 - E. Board Member
 - F. Legal Counsel
 - G. Committees
 - A. Continuing Education Committee Update
- V. EXECUTIVE SESSION**
 - A. Denied Applicant files for Universal Recognition Reciprocity
 - B. Letter Concerning Universal Recognition
 - C. Executive Director Salary
- VI. RULES DISCUSSION**
Social Work: Hours consideration and clearly defined face-to-face
- VII. PUBLIC COMMENT**
- VIII. DISCIPLINARY ACTIONS**
 - A. Reports on New and Current Complaints
 - B. Reports on Disciplined Licensees' Progress
- IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK**

All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Friday, September 8, 2023, 10:30 a.m.

**Jackson Medical Mall, 1st Floor, Suite 761
350 W. Woodrow Wilson Avenue ● Jackson, MS 39213**

AGENDA

- I. CALL TO ORDER**
Opening Remarks and Roll Call
- II. REVIEW AND APPROVAL OF AGENDA AND MINUTES**
- III. LICENSURE VOTES**
 - A. Social Work
 - i. Application for Universal Recognition and Reinstatements
 - ii. Ratification List for LSW, LCSW, LMSW
 - B. Marriage & Family Therapy
 - i. Application for Licensure, Reinstatements, and Universal Recognition
- IV. REPORTS**
 - A. Executive Director
 - i. Office Updates
 1. Executive Director Salary
 - ii. Financial Report
 - B. Board Chair
 - C. Chair of Marriage & Family Therapy
 - D. Chair of Social Work
 - i. Vote for ASWB Training Attendees
 - ii. Denied Applicant files for Universal Recognition Reciprocity
 - iii. Letter Concerning Universal Recognition
 - E. Board Member
 - F. Legal Counsel
 - G. Committees
 - i. Continuing Education Committee Update
- V. RULES DISCUSSION**
 - A. Part 1902, Rule 2.5 – staff review of files
 - B. Social Work: Hours consideration and clearly defined face-to-face
- VI. PUBLIC COMMENT**
- VII. DISCIPLINARY ACTIONS**
 - A. Reports on New and Current Complaints
 - B. Reports on Disciplined Licensees' Progress
- VIII. EXECUTIVE SESSION (if needed)**
- IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK**

All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting

MS Board of Examiners for Social Workers/Marriage Family Therapists

FY 2024

AS OF AUGUST 31, 2023

FY 2024 MONTHLY EXPENDITURE REPORT

| | July | August | September | October | November | December | January | February | March | April | May | June |
|--|--------------|--------------|--------------|--------------|-------------|--------------|---------|-------------|--------------|--------------|--------------|-------------|
| PERSONAL SERVICES | | | | | | | | | | | | |
| Salaries & Fringe Benefits | \$ 11,808.02 | \$ 11,803.12 | | | | | | | | | | |
| Travel | | \$ 436.25 | | | | | | | | | | |
| CONTRACTUAL SERVICES | | | | | | | | | | | | |
| Employee Training | | | | | | | | | | | | |
| Postage, Box Rent | | | | | | | | | | | | |
| Promotional Expenses(Exhibits, Displays) | | | | | | | | | | | | |
| Rent | \$ 3,294.50 | \$ 1,647.25 | | | | | | | | | | |
| Office Equipment Rental | | | | | | | | | | | | |
| Personnel Service Contracts | | | | | | | | | | | | |
| ITS Fees | | | | | | | | | | | | |
| MMRS Fees/Inter-Agency Fees | | | | | | | | | | | | |
| Court Reporter | | | | | | | | | | | | |
| Liability Insurance | | | | | | | | | | | | |
| Fidelity Bonds | | | | | | | | | | | | |
| Membership Dues | | | | | | | | | | | | |
| Public Network Access Charges | | | | | | | | | | | | |
| Celluar | | | | | | | | | | | | |
| Total Contractual Services | \$ 3,294.50 | \$ 1,647.25 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| COMMODITIES | | | | | | | | | | | | |
| Printing & Binding | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | |
| Paper Supplies | | | | | | | | | | | | |
| Other Supplies | | | | | | | | | | | | |
| Other Equipment | | | | | | | | | | | | |
| Procument Card | | | | | | | | | | | | |
| Food For Board Meetings | | | | | | | | | | | | |
| Total Commodities | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| EQUIPMENT | | | | | | | | | | | | |
| Office Machines/Furniture | | | | | | | | | | | | |
| Total Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Monthly Expenditures | \$ 15,102.52 | \$ 13,886.62 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Monthly Revenue | \$ 50,531.00 | \$ 33,327.00 | | | | | | | | | | |
| Prior YR Revenue | \$ 43,373.00 | \$ 12,135.00 | \$ 42,223.00 | \$ 44,035.00 | \$ 3,500.00 | \$ 10,616.00 | \$990 | \$29,400.00 | \$ 47,611.95 | \$ 62,826.00 | \$ 42,930.00 | \$12,052.00 |

Board of Examiners Cumulative Report

FY 2024

AS OF AUGUST 31, 2023

| | Actual | Projected | Difference | Percent | FUND BALANCE | |
|---|--------------|---------------|---------------|---------|-----------------------------------|---------------|
| PERSONAL SERVICES | | | | | Carryover funds from prior FY2023 | \$ 377,005.00 |
| Salaries & Fringe Benefits | \$ 23,611.14 | \$ 171,560.00 | \$ 147,948.86 | 14% | | |
| Travel | \$ 436.25 | \$ 12,000.00 | \$ 11,563.75 | 4% | Revenue | \$ 351,691.95 |
| | | | | | Cummulative Expenditures | \$ 28,989.14 |
| CONTRACTUAL SERVICES | | | | | Ending Balance | \$ 699,707.81 |
| Employee Training | \$ - | \$ 500.00 | \$ 500.00 | 0% | Unencumbered Revenue | \$ 346,070.00 |
| Postage, box rent | \$ - | \$ 3,000.00 | \$ 3,000.00 | 0% | | |
| Promotional Expenses (exhibits,displays) | \$ - | \$ 5,000.00 | \$ 5,000.00 | 0% | | |
| Rent | \$ 4,941.75 | \$ 31,300.00 | \$ 26,358.25 | 16% | | |
| Office Equipment Rental | \$ - | \$ 1.00 | \$ 1.00 | 0% | | |
| Personnel Service Contracts | \$ - | \$ 7,713.00 | \$ 7,713.00 | 0% | | |
| ITS Fees | \$ - | \$ 6,850.00 | \$ 6,850.00 | 0% | | |
| MMRS Fees | \$ - | \$ 6,024.00 | \$ 6,024.00 | 0% | | |
| Court Reporter | \$ - | \$ 1,500.00 | \$ 1,500.00 | 0% | | |
| Liability Insurance | \$ - | \$ 250.00 | \$ 250.00 | 0% | | |
| Fidelity Bonds | \$ - | \$ 250.00 | \$ 250.00 | 0% | | |
| Membership Dues | \$ - | \$ 1,540.00 | \$ 1,540.00 | 0% | | |
| Public Network Access Charges | \$ - | \$ 5,750.00 | \$ 2,000.00 | 0% | | |
| Celluar | \$ - | \$ 650.00 | \$ 650.00 | 0% | | |
| Total Contractual Services | \$ 4,941.75 | \$ 70,328.00 | \$ 65,386.25 | 7% | | |
| | | | \$ - | | | |
| COMMODITIES | | | | | | |
| Printing & Binding | | \$ 1.00 | \$ 1.00 | 0% | | |
| Office Supplies | \$ - | \$ 650.00 | \$ 650.00 | 0% | | |
| Paper Supplies | \$ - | \$ 1.00 | \$ 1.00 | 0% | | |
| Other Supplies | \$ - | \$ 1.00 | \$ 1.00 | 0% | | |
| Other Equipment | \$ - | \$ 8,000.00 | \$ 8,000.00 | 0% | | |
| Procurement Card | \$ - | \$ 3,000.00 | \$ 3,000.00 | 0% | | |
| Food For Board Meetings | \$ - | \$ 1,497.00 | \$ 1,497.00 | 0% | | |
| Total Commodities | \$ - | \$ 13,150.00 | \$ 13,150.00 | 0% | | |
| | | | \$ - | | | |
| EQUIPMENT | | | | | | |
| Office Machines/Furniture | \$ - | \$ 2,650.00 | \$ 2,650.00 | 0% | | |
| Total Equipment | \$ - | \$ 2,650.00 | \$ 2,650.00 | 0% | | |
| Total Expenditures | \$ 28,989.14 | \$ 269,688.00 | \$ 240,698.86 | 11% | | |

DISCIPLINED LICENSEES' PROGRESS REPORT AS OF 09/08/2023

| Licensee Name, #, Case # | License expiration date | Assigned To | Disciplinary action details | Probationary Period | 1 Report completed | 2 Report completed | 3 Report completed | 4 Report completed | Probation Completion Date |
|--|-------------------------|-------------|---|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------------|
| Shirley Falvey, C6791 SW17-168 | 4/30/2023 | ED | Stipulation and Consent Order, Probation for a period of thirty-six (36) months, \$1,000.00 fine Paid \$400.00 8/24/2023 | 10/21/2020 | 9/1/2022 | | | | 10/21/2023 |
| Holly Regan, C7870 SW18-183/184 | 4/30/2024 | ED | Stipulation and Consent Order, Probation for a period of thirty-six (36) months, \$3000.00 fine Fine Paid in full on 11/3/2021: 020101796882 10/18/2021 | 8/13/2021 | 1/12/22 | 04/12/2022 | 04/13/2023 | 8/2023 | 08/13/2024 |
| Terrence Skidmore, C8764 SW19-201 | 4/30/2024 | ED | Consent Order, three (3) year probation, \$500.00 fine Fine paid in full on 6/9/2021: CC 0451963312 5/21/2021 His supervision and counseling has been completed. | 4/22/2021 | 11/19/21 12/2022 | 03/04/2022 | 05/16/2022 | 11/07/2022 | 04/22/2024 |
| Christopher Lancaster, C5892 SW22-229 | 4/30/2024 | ED | Stipulation and Consent Order, Probation for a period of twenty-four (24) months with supervision, six (6) months of counseling \$500.00 fine Paid fine in full, \$500.00, 7-21-2023 | 8/11/2023 | | | | | |

COMPLAINT STATUS REPORT AS OF 09/08/2023

| CASE # | DATE OF ORIGIN | ASSIGNED TO | DATE ASSIGNED | ASSIGNED TO INVESTIGATOR | INVESTIGATION COMPLETED | REPORT TO BOARD | STATUS/NOTES |
|---------------|-----------------------|--------------------|----------------------|---------------------------------|--------------------------------|------------------------|-------------------------------------|
| SW19-190 | 4/8/2019 | BURNETT | 5/24/2019 | | | | Reassigned to V. Burnett 02/10/2023 |
| SW19-194 | 6/13/2019 | HUDSON | 7/12/2019 | | | | Reassigned to P. Hudson 01/13/2023 |
| SW22-231 | 10/14/2022 | HUDSON | 10/14/2022 | | | | |
| SW23-233 | 2/28/2023 | JOINER | 3/10/2023 | | | | |
| SW23-234 | 4/7/2023 | MCNAMEE | 4/14/2023 | | | | |
| SW23-235 | 5/3/2023 | HUDSON | 5/12/2023 | | | | |
| SW23-236 | 6/7/2023 | KNOWLES | 9/8/2023 | | | | |
| SW23-237 | 7/18/2023 | JOINER | 9/8/2023 | | | | |
| SW23-238 | 8/31/2023 | KNOWLES | 9/8/2023 | | | | |
| SW23-239 | 8/31/2023 | JOINER | 9/8/2023 | | | | |

To Be Reassigned