



**Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists**

**Friday, May 12, 2023, 10:30 a.m.**

**Jackson Medical Mall, 1<sup>st</sup> Floor, Suite 761  
350 W. Woodrow Wilson Avenue  
Jackson, MS 39213**

**AGENDA**

- I. CALL TO ORDER**
  - A. Opening Remarks
  - B. Roll Call
- II. REVIEW AND APPROVAL OF AGENDA AND MINUTES**
- III. LICENSURE VOTES**
  - A. Social Work
    - i. Ratification List for LSW, LMSW, LCSW
    - ii. Application for Universal Recognition
    - iii. Application for Reinstatements
  - B. Marriage & Family Therapy
    - i. Application for Licensure, Reinstatements, and Universal Recognition
- IV. REPORTS**
  - A. Executive Director
    - i. Office Updates
    - ii. Financial Report
  - B. Board Chair
  - C. Chair of Marriage & Family Therapy
  - D. Chair of Social Work
  - E. Board Member
  - F. Legal Counsel
  - G. Committees
    - i. Continuing Education Committee Update
- V. RULES DISCUSSION**
- VI. PUBLIC COMMENT**
- VII. DISCIPLINARY ACTIONS**
  - A. Reports on New and Current Complaints
  - B. Reports on Disciplined Licensees' Progress
- VIII. EXECUTIVE SESSION (if needed)**
- IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK**

*All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting*



# Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

## Minutes for May 12, 2023 Board Meeting

In accordance with the Miss. Code Ann. § 73-53-8 and the Open Meetings Act § 25-41-1 – 25-41-17, the Board of Examiners for Social Workers and Marriage & Family Therapists (Board) held a Board meeting on Friday, May 12, 2023, at 10:30 a.m. in Suite 761, on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 and through Zoom.

### **I. CALL TO ORDER**

Gerard Tarrant, LMFT, Chairperson, called the meeting to order at 10:34 a.m. A quorum of Board members was present. An introduction was made to welcome the new Board members.

#### **Opening Remarks**

#### **Roll Call**

**Members Present:** Gerard Tarrant, LMFT, Board Chair  
Dr. Jeff Hinton, LMFT  
Phylandria Hudson, LCSW  
Dr. Valerie Joiner, LCSW  
Rosalind Yarber, LSW  
Catherine Jones, LMFT  
Valerie Burnett, LSW

**Members Absent:** Dr. Jamie Williams, LMFT, Chair of MFTDSC  
Elizabeth "Beth" McNamee, LCSW, Chair of SWDSC  
Krista Guynes, LCSW

**Staff and Guests:** Erica Allen, Executive Director  
Gwen Bouie-Haynes, Executive Director NASW-MS  
Britney Mangum, Executive Director, MAMFT  
Tabitha Henderson

### **II. REVIEW AND APPROVAL OF AGENDA AND MINUTES**

A motion was made by Valerie Joiner and 2<sup>nd</sup> by Catherine Jones to approve the agenda. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

A motion was made by Valerie Joiner and 2<sup>nd</sup> by Rosalind Yarber to approve the March and April 2023 minutes. The motion carried unanimously with the following members voting aye: Gerard

Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

### **III. LICENSURE VOTES**

#### **APPLICATION FOR SOCIAL WORK UNIVERSAL RECOGNITION**

The following Social Work Candidates were presented for Universal Recognition licensure:

##### **LSW Level by Universal Recognition Reciprocity**

A motion was made by Valerie Joiner and 2<sup>nd</sup> by Phylandria Hudson to approve this candidate for licensure by universal recognition reciprocity at the LSW level.

*Anastasia Anderson*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

##### **LMSW Level by Universal Recognition Reciprocity**

A motion was made by Valerie Joiner and 2<sup>nd</sup> by Rosalind Yarber to approve this candidate for licensure by universal recognition reciprocity at the LMSW level.

*Tameka White*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

##### **LCSW Level by Universal Recognition Reciprocity**

There were no candidates presented at this level.

#### **APPLICATION FOR SOCIAL WORK REINSTATEMENTS**

##### **LSW Reinstatements**

There were no candidates presented for reinstatement.

##### **LMSW Reinstatements**

There were no candidates presented for reinstatement.

##### **LCSW Reinstatements**

There were no candidates presented for reinstatement.

#### **RATIFICATION OF SOCIAL WORK APPLICANTS APPROVED FOR LICENSURE**

**LSW Level**

The staff has recommended the following candidate for licensure at the LSW level on May 12, 2023. A motion was made by Valerie Joiner and 2<sup>nd</sup> by Rosalind Yarber to approve this candidate for licensure at the LSW level.

*Cristal Washington*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

**LSW Level by Reciprocity**

There were no candidates presented at this level.

**LMSW Level**

The staff has recommended the following candidates for licensure at the LMSW level on May 12, 2023. A motion was made by Valerie Joiner and 2<sup>nd</sup> by Phylandria Hudson to approve these candidates for licensure at the LMSW level.

*Crysta Gardner*

*Jessica Beasley*

*Risa Cohen*

*Ebony Johnson*

*Stacie O'Banner*

*Jeronica Bunch*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

**LMSW Level by Reciprocity**

The staff has recommended the following candidates for licensure at the LMSW level by Reciprocity on May 12, 2023. A motion was made by Valerie Joiner and 2<sup>nd</sup> by Phylandria Hudson to approve these candidates for licensure at the LMSW level by Reciprocity.

*Jacqueline Givens*

*Janay Thompson*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

**LCSW Level**

The staff has recommended the following candidates for licensure at the LCSW level on May 12, 2023. A motion was made by Valerie Joiner and 2<sup>nd</sup> by Valerie Burnett to approve these candidates for licensure at the LCSW level.

*Mary Frazier  
Dyelicia Vasquez  
Danyella Terrell  
Precious Robinson  
Trish Crump  
Teresa Brown  
Angela Alford  
Jasmine Hannah*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

**LCSW Level by Reciprocity**

The staff has recommended the following candidates for licensure at the LCSW level by Reciprocity on May 12, 2023. A motion was made by Valerie Joiner and 2<sup>nd</sup> by Valerie Burnett to approve these candidates for licensure at the LCSW level by Reciprocity.

*Cynthia Castillo  
Stephanie Guzman  
Bailie Youngstrom  
Michelle Robinson  
Drew Lefmann  
Allyson Denault  
Kasey Graben  
Dishonda Hopkins  
Anna Mercante  
Trish Darling*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

**Marriage and Family Therapy**

The following candidate(s) were presented for licensure:

**LMFTA Licensure**

There were no candidates presented at this level.

**LMFT Licensure**

There were no candidates presented at this level.

**LMFT Licensure by Endorsement**

There were no candidates presented at this level.

**LMFT Licensure by Universal Recognition Reciprocity**

There were no candidates presented at this level.

**LMFT Reinstatements**

There were no candidates presented at this level.

**IV. REPORTS**

**Executive Director – Erica Allen**

**Office Updates**

There was no report given for office updates.

**Financial Report**

Erica Allen reviewed the Expenditure Report. Fiscal Year 2023 Fund Balances as of April 30, 2023 are: Monthly Expenditures - \$13,645.19; Carryover – \$377,005.00; and Ending Balance - \$618,970.19. A copy of the report is attached.

A motion was made by Valerie Joiner and 2<sup>nd</sup> by Rosalind Yarber to accept the Expenditure Report for April 30, 2023. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

**Board Chair – Gerard Tarrant**

There was no report given.

**Chair of Social Work – Elizabeth “Beth” McNamee**

There was no report given.

**Chair of Marriage & Family Therapy – Dr. Jamie Williams**

There was no report given.

## **Board Member**

There was no report given.

## **Legal Counsel – Sarah Mann**

There was no report given.

## **Committees**

Continuing Education Committee Update

- The CE Committee met to update CE applications and the CE Guide.

## **V. RULES DISCUSSION**

There was no Rule discussion.

## **VI. PUBLIC COMMENT**

### **Report from MAMFT**

No Report was given.

### **Report from NASW-MS Chapter**

Gwen Bouie-Haynes gave an update regarding NASW, questions regarding renewals, and the budget.

### **Other Public Comments**

There was no report given.

## **VII. DISCIPLINARY ACTIONS**

### **Reports on New and Current Complaints**

Erica Allen discussed the Complaints File Report, updating the Board on the status of pending complaints and investigations. A copy of the report is attached.

SW23-235 has been assigned to Phylandria Hudson.

### **Reports on Disciplined Licensees' Progress**

Please see the attached sheet for detail on each licensee's progress.

## **VIII. EXECUTIVE SESSION**

The Board did not go into Executive Session.

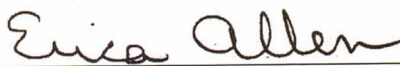
## IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK

A motion was made Valerie Joiner and 2<sup>nd</sup> by Valerie Burnett to adjourn the meeting. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Rosalind Yarber, Jeff Hinton, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Beth McNamee, Krista Guynes, and Jamie Williams.

The next Board meeting will be held June 9, 2023 in Suite 761 on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 at 10:30 a.m.



Chair



Recorder



**MS Board of Examiners for Social Workers/Marriage Family Therapists**

**FY 2023 MONTHLY EXPENDITURE REPORT**

	July	August	September	October	November	December	January	February	March	April	May	June
<b>PERSONAL SERVICES</b>												
Salaries & Fringe Benefits	\$ 8,947.16	\$ 8,947.16	\$ 8,947.16	\$9,025.16	\$ 9,232.16	\$ 8,998.42	\$ 9,271.81	\$ 9,271.81	\$ 9,271.81	\$ 9,271.81	\$ 9,271.81	\$ 9,271.81
Travel		\$ 450.00			\$ 831.25	\$ 832.50		\$ 436.23	\$ 1,099.18	\$ 436.23		
<b>CONTRACTUAL SERVICES</b>												
Employee Training		\$ 2,000.00							\$ 354.00			
Postage, Box Rent												
Promotional Expenses(Exhibits, Displays)						\$ 3,500.00	\$ 1,200.00					
Rent	\$ 3,294.50	\$ 1,647.25	\$ 1,647.25	\$ 1,647.25	\$ 3,294.50	\$ 3,500.00	\$ 3,294.50	\$ 1,647.25	\$ 1,647.25	\$ 1,647.25	\$ 1,647.25	\$ 1,647.25
Office Equipment Rental	\$ 179.71	\$ 179.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 991.77	\$ 187.71	\$ 187.71	\$ 991.77	\$ 187.71	\$ 991.77	\$ 187.71
Personnel Service Contracts	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
ITS Fees			\$ 145.57	\$ 74.57	\$ 74.58		\$ 1,012.90	\$ 948.63	\$ 474.37	\$ 474.37	\$ 474.37	\$ 474.37
MMRS Fees/Inter-Agency Fees							\$ 2,871.50			\$ 1,435.75		
Court Reporter												
Liability Insurance			\$ 134.00									
Fidelity Bonds	\$ 250.00				\$ 350.00		\$ 250.00	\$ 500.00				
Membership Dues												
Public Network Access Charges	\$ 133.30	\$ 133.30	\$ 133.30	\$ 133.30	\$ 133.30	\$ 51.77	\$ 51.77	\$ 51.80	\$ 51.80	\$ 103.62		
Cellular		\$ 51.69	\$ 51.75	\$ 51.75	\$ 51.77	\$ 4,843.54	\$ 9,168.38	\$ 3,635.39	\$ 3,819.19	\$ 3,848.70		
<b>Total Contractual Services</b>	\$ 3,977.80	\$ 4,311.95	\$ 2,599.58	\$ 1,551.39	\$ 4,391.86	\$ 4,843.54	\$ 9,168.38	\$ 3,635.39	\$ 3,819.19	\$ 3,848.70		
<b>COMMODITIES</b>												
Printing & Binding												
Office Supplies												
Paper Supplies												
Other Supplies		\$ 11.75	\$ 11.75	\$ 23.50			\$ 11.75	\$ 11.75	\$ 11.75	\$ 23.50		
Other Equipment			\$ 267.54	\$ 141.98	\$ 339.55	\$ 278.06	\$ 322.73	\$ 15.99	\$ 1,743.50	\$ 23.50		
Procurement Card		\$ 24.44	\$ 55.63	\$ 116.05	\$ 6.54		\$ 63.71	\$ 25.98	\$ 25.98	\$ 64.95		
Food For Board Meetings		\$ 36.19	\$ 334.92	\$ 281.53	\$ 346.09	\$ 278.06	\$ 398.19	\$ 53.72	\$ 1,781.23	\$ 88.45		
<b>Total Commodities</b>	\$ -	\$ 36.19	\$ 334.92	\$ 281.53	\$ 346.09	\$ 278.06	\$ 398.19	\$ 53.72	\$ 1,781.23	\$ 88.45		
<b>EQUIPMENT</b>												
Office Machines/Furniture							\$ 562.49			\$ 562.49		
<b>Total Equipment</b>							\$ 562.49			\$ 562.49		
<b>Total Monthly Expenditures</b>	\$ 12,924.96	\$ 13,745.30	\$ 11,881.66	\$ 10,858.08	\$ 14,801.36	\$ 14,952.52	\$ 19,400.87	\$ 13,397.15	\$ 15,971.41	\$ 13,645.19	\$ -	\$ -
<b>Monthly Revenue</b>	\$ 43,373.00	\$ 12,135.00	\$ 42,223.00	\$ 44,035.00	\$ 3,500.00	\$ 10,616.00	\$ 990.00	\$ 29,400.00	\$ 47,611.95	\$ 62,826.00	\$ 8,580.00	\$ -
<b>Prior YR Revenue</b>	\$ 36,678.00	\$ 36,331.85	\$ 50,840.90	\$ 10,610.00	\$ 27,125.90	\$ 12,920.95	\$ 0	\$ 18,047.95	\$ 64,161.80	\$ 67,424.95	\$ 8,580.00	\$ 50,258.90

	Board of Examiners Cumulative Report				FY 2023	AS OF APRIL 30, 2023
	Actual	Projected	Difference	Percent		
<b>PERSONAL SERVICES</b>						
Salaries & Fringe Benefits	\$ 91,184.46	\$ 165,376.00	\$ 74,191.54	55%	Carryover Funds from prior FY2022	\$ 377,005.00
Travel	\$ 4,085.39	\$ 12,000.00	\$ 7,914.61	34%	Revenue	\$ 382,981.20
					Cumulative Expenditures	\$ 141,016.01
<b>CONTRACTUAL SERVICES</b>					Ending Balance	\$ 618,970.19
Employee Training	\$ -	\$ 500.00	\$ 500.00	0%	Unencumbered Revenue	\$ 346,070.00
Postage, box rent	\$ 2,354.00	\$ 4,450.00	\$ 2,096.00	53%		
Promotional Expenses ( exhibits, displays)	\$ 4,700.00	\$ 2,500.00	\$ (2,200.00)	188%		
Rent	\$ 18,119.75	\$ 24,894.00	\$ 6,774.25	73%		
Office Equipment Rental	\$ 4,093.57	\$ 1.00	\$ (4,092.57)	409357%		
Personnel Service Contracts	\$ 2,700.00	\$ 31,915.00	\$ 29,215.00	8%		
ITS Fees	\$ 3,204.99	\$ 1,375.00	\$ (1,829.99)	233%		
MMRS Fees	\$ 4,307.25	\$ 6,138.00	\$ 1,830.75	0%		
Court Reporter	\$ -	\$ 1,400.00	\$ 1,400.00	0%		
Liability Insurance	\$ 134.00	\$ 350.00	\$ 216.00	38%		
Fidelity Bonds	\$ 350.00	\$ 345.00	\$ (5.00)	101%		
Membership Dues	\$ 1,000.00	\$ 1,889.00	\$ 889.00	53%		
Public Network Access Charges	\$ 666.50	\$ 1,574.00	\$ 2,000.00	42%		
Cellular	\$ 517.72	\$ 650.00	\$ 132.28	80%		
<b>Total Contractual Services</b>	\$ 42,147.78	\$ 77,981.00	\$ 35,833.22	54%		
<b>COMMODITIES</b>						
Printing & Binding		\$ 1.00	\$ 1.00	0%		
Office Supplies	\$ -	\$ 1,000.00	\$ 1,000.00	0%		
Paper Supplies	\$ -	\$ 1.00	\$ 1.00	0%		
Other Supplies	\$ -	\$ 1.00	\$ 1.00	0%		
Other Equipment	\$ 82.25	\$ 624.00	\$ 541.75	13%		
Procurement Card	\$ 3,132.85	\$ 2,750.00	\$ (382.85)	114%		
Food For Board Meetings	\$ 383.28	\$ 1,500.00	\$ 1,116.72	26%		
<b>Total Commodities</b>	\$ 3,598.38	\$ 5,877.00	\$ 2,278.62	61%		
<b>EQUIPMENT</b>						
Office Machines/Furniture	\$ 562.49	\$ 2,270.00	\$ 1,707.51	25%		
<b>Total Equipment</b>	\$ 562.49	\$ 2,270.00	\$ 1,707.51	25%		
<b>Total Expenditures</b>	\$ 141,016.01	\$ 263,504.00	\$ 122,487.99	54%		

**COMPLAINT STATUS REPORT AS OF 05/12/2023**

CASE #	DATE OF ORIGIN	ASSIGNED TO	DATE ASSIGNED	ASSIGNED TO INVESTIGATOR	INVESTIGATION COMPLETED	REPORT TO BOARD	STATUS/NOTES
SW/19-190	4/8/2019	FULCHER	5/24/2019				Reassigned to V. Burnett 02/10/2023
SW/19-194	6/13/2019	HUDSON	7/12/2019				Reassigned to P. Hudson 01/13/2023
SW/20-212	7/31/2020	FULCHER	8/14/2020				Reassigned to R. Yarber 02/10/2023
SW/21-216	1/21/2021	RIDDLEY	2/12/2021				Reassigned to V. Joiner 02/10/2023
SW/21-218	3/3/2021	RIDDLEY	3/12/2021				Reassigned to V. Joiner 02/10/2023
SW/21-219	5/3/2021	GUYNES	5/14/2021				Submitted CE Hour for review
SW/22-229	7/12/2022	MCKNAMEE	8/12/2022				Accepted Informal Offer
SW/22-231	10/14/2022	HUDSON	10/14/2022				
SW/23-232	1/30/2023	GUYNES	2/10/2023				
SW/23-233	2/28/2023	JOINER	3/10/2023				
SW/23-234	4/7/2023	MCKNAMEE	4/14/2023				
SW/23-235	5/3/2023	HUDSON	5/12/2023				

## DISCIPLINED LICENSEES' PROGRESS REPORT AS OF 05/12/2023

Licensee Name, # Case #	License expiration date	Assigned To	Disciplinary action details	Probationary Period	1 Report completed	2 Report completed	3 Report completed	4 Report completed	Probation Completion Date
Shirley Falvey, C6791 SW17-168	4/30/2023	McNamee	Stipulation and Consent Order: Probation for a period of thirty-six (36) months, \$1,000.00 fine	10/21/2020	9/1/2022				10/21/2023
Melissa Ratliff, C5772 SW18-171	4/30/2024	Burnett	Probation for a period of twenty-four (24) months, Supervision privileges revoked, \$458.00 administrative fine Fine paid in full on 6/9/2021: \$458.00 fine CK 3173 6/14/2021	5/12/2021	11/11/21	03/09/2022	09/08/2022		05/12/2023
Holly Regan, C7870 SW18-183/184	4/30/2024	Yarber	Stipulation and Consent Order, Probation for a period of thirty-six (36) months, \$3000.00 fine Fine Paid in full on 11/3/2021: 020101796882 10/18/2021	8/13/2021	1/12/22	04/12/2022	04/13/2023		08/13/2024
Terrence Skidmore, C87/64 SW19-201	4/30/2024	McNamee	Consent Order, three (3) year probation, \$500.00 fine Fine paid in full on 6/9/2021: CC 0451963312 5/21/2021 His supervision and counseling has been completed.	4/22/2021	11/19/21 12/2022	03/04/2022	05/16/2022	11/07/2022	04/22/2024
Nicholas Tew, C6882 SW20-211	04/30/2024	Guynes	Stipulation and Consent Order, Probation for a period of twelve (12) months, 20 additional hours professional ethics, \$500.00 fine – paid 9/23/2022	08/12/2022					08/12/2023