



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Minutes for January 12, 2024, Board Meeting

In accordance with the Miss. Code Ann. § 73-53-8 and the Open Meetings Act § 25-41-1 and 25-41-17, the Board of Examiners for Social Workers and Marriage & Family Therapists (Board) held a Board meeting on Friday, January 12, 2024, at 10:30 a.m. in Suite 761, on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 and through Zoom.

I. CALL TO ORDER

Gerard Tarrant, LMFT, Chairperson, called the meeting to order at 10:33 a.m. A quorum of Board members was present.

Opening Remarks

Roll Call

Members Present: Gerard Tarrant, LMFT, Board Chair
Catherine Jones, LMFT, Chair of MFTDSC
Dr. Jeff Hinton, LMFT
Bobby Scott, LMFT
Veronica Knowles, LCSW
Valerie Burnett, LSW
Rosalind Yarber, LSW
Carrie Coggins, LMSW

Members Absent: Dr. Valerie Joiner, LCSW, Board Vice-Chair

Staff and Guests: Erica Allen, Executive Director, MBOE
Sarah Mann, Special Assistant Attorney General
Gwen Bouie-Haynes, Executive Director NASW-MS
Britney Mangum, Executive Director, MAMFT
Amanda Cavett

REVIEW AND APPROVAL OF AGENDA AND MINUTES

Bobby Scott moved and 2nd by Valerie Burnett to approve the agenda. The motion carried unanimously.

Veronica Knowles moved and 2nd by Carrie Coggins to approve the December 2023 Board minutes. The motion carried unanimously.

II. LICENSURE VOTES

Social Work

The following candidate(s) were presented for licensure:

LSW Level

Rosalind Yarber moved and 2nd by Veronica Knowles to approve the following candidates for licensure at the LSW level. The motion carried unanimously.

Alishia Holiday
Jamie Edwards

LSW Level by Reciprocity

There were no candidates presented at this level.

LSW Level by Universal Recognition Reciprocity

Rosalind Yarber moved and 2nd by Carrie Coggins to approve the following candidates for licensure at the LSW level. The motion carried with the following members voting aye: Gerard Tarrant, Valerie Burnett, Rosalind Yarber, Carrie Coggins, Bobby Scott, Jeff Hinton, and Catherine Jones; Voting Against: Veronica Knowles; Abstention: None; Recusal: None; Absence: Valerie Joiner.

Berta Taylor

LSW Reinstatements

Rosalind Yarber moved and 2nd by Veronica Knowles to approve the following candidate for reinstatement at the LMSW level. The motion carried unanimously.

Marcus Davenport

LMSW Level

Rosalind Yarber moved and 2nd by Veronica Knowles to approve the following candidates for licensure at the LMSW level. The motion carried unanimously.

Elizabeth White
Mercedez Ramsey
Alisa Sullivan
Merritt Price
Felicia Bates
Kara Lowe
Taya McKenzie
Shalonda Smith

Brennyn Cox
Shada Jakes
Jamessa Morris
Moksha Thompson
Alice Dawkins-Hopson
Lyser Selmon
Tiffany Russell

LMSW Level by Reciprocity

Rosalind Yarber moved and 2nd by Valerie Burnett to approve the following candidates for licensure at the LMSW level. The motion carried unanimously.

Nakisha Feaster
Sarah Venable

LMSW Level by Universal Recognition Reciprocity

Rosalind Yarber moved and 2nd by Valerie Burnett to approve the following candidates for licensure at the LSW level. The motion carried with the following members voting aye: Gerard Tarrant, Valerie Burnett, Rosalind Yarber, Carrie Coggins, Bobby Scott, Jeff Hinton, and Catherine Jones; Voting Against: Veronica Knowles; Abstention: None; Recusal: None; Absence: Valerie Joiner.

LaPrince Evans
Whitney Cosey
Sheteria Good
Tawanna Booth
Emelja Quinn
Marcus Mitchell
Kenyetta Nelson
Erica Allen
Fredriquia Wright

Latoya Thompson
Sheranda Amos
Nancy Keys
Patricia Hollins
Lisa Drummond
Lamar Boone
Jacqueline Thomas
Fremeckia Carver
Felicia Garner

LMSW Reinstatements

Rosalind Yarber moved and 2nd by Carrie Coggins to approve the following candidates for reinstatement at the LMSW level. The motion carried unanimously.

Teqi Jenkins-Rimmer
Jimmy Johnson
Khaalia Johnson

LCSW Level

Rosalind Yarber moved and 2nd by Carrie Coggins to approve the following candidates for licensure at the LCSW level. The motion carried unanimously.

Mona Holloway
Karen Garey

LCSW Level by Reciprocity

Rosalind Yarber moved and 2nd by Veronica Knowles to approve the following candidates for licensure at the LCSW level by Reciprocity. The motion carried unanimously.

Kenneth Perry
Eboni Coats-Pant
Nitara Dandapani
Chelsey Dixon
Breisha Dupree
Angela Landry
Denzie Taylor

Carlton Haggard
Danielle Hootman
Matthew Sexton
Jacquelyn Hutchens
Ashley Gilmer
Sarah Latham
Dorothy Mwanga

*Janna McGregor
Dominique Clark
Kizzy Rogers
Ashlee Kinas*

*Jessica Davis
Artrevious Payton
Michelle Shehadeh
Joseph Ramsey*

LCSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

LCSW Reinstatements

There were no candidates presented for reinstatement.

Marriage and Family Therapy

The following candidate(s) were presented for licensure:

LMFTA Licensure

There were no candidates presented at this level.

LMFT Licensure

There were no candidates presented at this level.

LMFT Licensure by Endorsement

There were no candidates presented at this level.

LMFT Licensure by Universal Recognition

Catherine Jones moved and 2nd by Jeff Hinton to approve the following candidate for licensure at the LMFT level. The motion carried unanimously.

Tracey Spies

LMFT Reinstatements

There were no candidates presented for reinstatement.

III. REPORTS

Executive Director – Erica Allen

Office Updates

The Board decided to move forward with plans to relocate the office to a new location.

Financial Report

Erica Allen presented the Expenditure Report. Fiscal Year 2024 Fund Balance as of December 31, 2023 are: Monthly Expenditures - \$12,598.91; Carryover – \$739,915.57; and Ending Balance - \$832,634.36. A copy of the report is attached.

Jeff Hinton moved and 2nd by Valerie Burnett to accept the Expenditure Report for December 31, 2023, subject to audit. The motion carried unanimously.

Board Chair – Gerard Tarrant

There was no report given.

Chair of Social Work

There was no report given.

Chair of Marriage & Family Therapy – Catherine Jones

There was no report given.

Board Member(s)

There was no report given.

Legal Counsel – Sarah Mann

There was no report given.

COMMITTEE REPORT

Social Work CE Report

There were four continuing offerings approved.

MFT CE Report

There were four continuing offerings approved.

IV. PUBLIC COMMENT

There were no reports given.

V. DISCIPLINARY ACTIONS

Reports on New and Current Complaints

Erica Allen discussed the Complaints File Report, updating the Board on the status of pending complaints and investigations. A copy of the report is attached.

Reports on Disciplined Licensees' Progress

There was no report given.

VI. EXECUTIVE SESSION

The Board did not go into executive session.

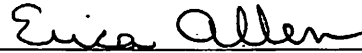
VII. CLOSING COMMENTS AND ADJOURNMENT

Veronica Knowles moved and 2nd by Bobby Scott to adjourn the meeting. The motion carried unanimously.

The next Board meeting will be held February 9, 2024 in Suite 761 on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 at 10:30 a.m. The meeting will also be available via Zoom. Please see the website for more information under Board Information.



Chair



Recorder



**Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists
Meeting Agenda**

Friday, January 12, 2024 at 10:30 a.m.

**Jackson Medical Mall, 1st Floor, Suite 761
350 W. Woodrow Wilson Avenue ● Jackson, MS 39213**

I. CALL TO ORDER

- A. Opening Remarks and Roll Call
- B. Vote to Accept the Agenda
- C. Vote to Accept the Board Meeting Minutes for December

II. LICENSURE VOTES

A. Social Work

1. Application for LSW Licensure

*Alishia Holiday
Jamie Edwards*

2. Application for LSW by UR Reciprocity - *Berta Taylor*

3. Reinstatement for LSW – *Marcus Davenport*

4. Application for LMSW Licensure

*Elizabeth White
Mercedes Ramsey
Alisa Sullivan
Merritt Price
Felicia Bates
Kara Lowe
Taya McKenzie
Shalonda Smith*

*Brennyn Cox
Shada Jakes
Jamessa Morris
Moksha Thompson
Alice Dawkins-Hopson
Lyser Selmon
Tiffany Russell*

5. Application for LMSW by Reciprocity

Nakisha Feaster Sarah Venable

6. Application for LMSW by UR Reciprocity

*LaPrince Evans
Whitney Cosey
Sheteria Good
Tawanna Booth
Emelja Quinn
Marcus Mitchell
Kenyetta Nelson
Erica Allen*

*Fredriquia Wright
Latoya Thompson
Sheranda Amos
Nancy Keys
Patricia Hollins
Lisa Drummond
Lamar Boone
Jacqueline Thomas*

All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists
Meeting Agenda

Fremeckia Carver

Felicia Garner

7. Reinstatement for LMSW

Teqi Jenkins-Rimmer

Jimmy Johnson

Khaalial Johnson

8. Application for LCSW Licensure

Mona Holloway

Karen Garey

9. Application for LCSW by Reciprocity

Kenneth Perry

Eboni Coats-Pant

Nitara Dandapani

Chelsey Dixon

Breisha Dupree

Angela Landry

Denzie Taylor

Carlton Haggard

Danielle Hootman

Matthew Sexton

Jacquelyn Hutchens

Ashley Gilmer

Sarah Latham

Dorothy Mwanga

Janna McGregor

Dominique Clark

Kizzy Rogers

Ashlee Kinas

Jessica Davis

Artrevious Payton

Michelle Shehadeh

Joseph Ramsey

B. Marriage & Family Therapy

1. Application for LMFT by UR Endorsement – Tracey Spies

III. REPORTS

A. Executive Director Report

1. Financial Report

2. Lease

3. Upcoming Meeting Dates

B. Board Chair

C. Chair of Marriage & Family Therapy

D. Chair of Social Work

E. Board Member

F. Legal Counsel

G. Committees

All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting



**Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists
Meeting Agenda**

IV. PUBLIC COMMENT

- A. NASW MS Chapter
- B. MAMFT

V. DISCIPLINARY ACTIONS

- A. Reports on New and Current Complaints
- B. Reports on Disciplined Licensees' Progress

VI. EXECUTIVE SESSION (if needed)

VII. CLOSING COMMENTS AND ADJOURNMENT



STATE OF MISSISSIPPI

Tate Reeves, Governor
Delbert Hosemann, Lt. Governor

BOARD OF EXAMINERS
FOR SOCIAL WORKERS AND MARRIAGE & FAMILY THERAPISTS

Executive Director Report
For January 2024

HAPPY NEW YEAR!!!

I. Office Updates

Search and paperwork processing has begun for the new space. Recommendation presented for new executive director office furniture and Board meeting table and chairs.

A new system upgrade from LARS is underway and is in the implementation phase through Tyler Technologies.

Currently working with the Department of Public Safety (DPS) and the Department of Information Technology regarding the FY2023 DPS Audit. A new policy has been created to address six (6) of the eleven (11) findings. An update will be presented once the findings have been finalized and addressed.

An email was sent out from CJIS regarding the mandatory training for every staff and board members to complete. Please be sure to complete the training.

Board meetings for 2024. I would like to recommend combining May with June and November with December. The reason is because of graduation and travel.

Renewal Numbers for April 30, 2023

LMSWs – 607; LCSWs – 561

Renewal Numbers for September 30, 2023

LSWs – 1089; LMFTs – 159; LMFTA – 3

II. Please be mindful of Statutes: Our Rules and Regulations are meant to be a reflection of the Statutes set forth by Legislature. Nothing can be added or taken away from the statutes that would override that language in the statutes. Any changes to the Statutes would require legislative action. As the Board, our responsibilities are to carry out those Statutes, Rules and Regulations governing the practices of Social Work and Marriage and Family Therapy.



STATE OF MISSISSIPPI

Tate Reeves, Governor
Delbert Hosemann, Lt. Governor

**BOARD OF EXAMINERS
FOR SOCIAL WORKERS AND MARRIAGE & FAMILY THERAPISTS**

III. Financial Report

A. The current requested FY2025 Budget presented was in the amount of \$273,912.00. Amended changes are to be presented at the Senate and House Committees in once scheduled during January 2024. Senate and House Committees will be meeting with requesting agencies for the FY2025 budgets. I will be presenting in person this year to amend the submitted budget request to include any additional amounts for any amendments to the licensure system that will accommodate both social work and marriage and family therapy, and additional funding for contracted workers.

B. Monthly Expenditures for December 2023 are as follows:

Salary \$8727.59

Fringes \$3119.38

(PERS Match, SS, Health and Life Ins, and Unemployment Insur Tax)

IV. Reports on New and Current Complaints

Case number SW19-194 has been re-assigned to Valerie Joiner.

Case number SW22-231 has been re-assigned to Valerie Joiner.

Case number SW23-234 has been re-assigned to Valerie Joiner.

Case number SW23-235 has been re-assigned to Veronica Knowles.

V. Reports on Disciplined Licensees' Progress

No report is given.

MS Board of Examiners for Social Workers/Marriage Family Therapists

FY 2024

AS OF December 31, 2023

FY 2024 MONTHLY EXPENDITURE REPORT

	July	August	September	October	November	December	January	February	March	April	May	June
PERSONAL SERVICES												
Salaries & Fringe Benefits	\$ 11,808.02	\$ 11,803.12	\$ 11,803.12	\$11,892.12	\$ 12,091.12	\$ 11,846.97						
Travel		\$ 436.25	\$ 329.37	\$ 308.19		\$ 751.94						
CONTRACTUAL SERVICES												
Employee Training												
Postage, Box Rent				\$ 2,000.00								
Promotional Expenses(Exhibits, Displays)												
Rent	\$ 3,294.50	\$ 1,647.25	\$ 1,647.25	\$1,647.25								
Office Equipment Rental			\$ 1,162.14	\$ 179.04	\$ 179.04							
Personnel Service Contracts												
ITS Fees				\$ 1,652.16	\$ 543.87							
MMRS Fees/Inter-Agency Fees					\$ 1,506.00							
Court Reporter												
Liability Insurance												
Fidelity Bonds				\$ 350.00								
Membership Dues			\$ 250.00									
Public Network Access Charges												
Celluar			\$ 104.81	\$ 52.98	\$ 106.18							
Total Contractual Services	\$ 3,294.50	\$ 1,647.25	\$ 3,164.20	\$ 5,881.43	\$ 2,335.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COMMODITIES												
Printing & Binding												
Office Supplies												
Paper Supplies												
Other Supplies												
Other Equipment			\$ 11.99		\$ 23.98							
Procument Card			\$ 283.48	\$ 336.53	\$ 606.57							
Food For Board Meetings			\$ 38.97									
Total Commodities	\$ -	\$ -	\$ 334.44	\$ 336.53	\$ 630.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIPMENT												
Office Machines/Furniture												
Total Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Monthly Expenditures	\$ 15,102.52	\$ 13,886.62	\$ 15,631.13	\$ 18,418.27	\$ 15,056.76	\$ 12,598.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Revenue	\$ 50,531.00	\$ 33,327.00	\$ 40,955.00	\$ 37,154.00	\$ 12,675.00	\$ 8,771.00						
Prior YR Revenue	\$ 43,373.00	\$ 12,135.00	\$ 42,223.00	\$ 44,035.00	\$ 3,500.00	\$ 10,616.00	\$990	\$29,400.00	\$ 47,611.95	\$ 62,826.00	\$ 42,930.00	\$12,052.00

Board of Examiners Cumulative Report

FY 2024

AS OF December 31, 2023

	Actual	Projected	Difference	Percent
PERSONAL SERVICES				
Salaries & Fringe Benefits	\$ 71,244.47	\$ 171,560.00	\$ 100,315.53	42%
Travel	\$ 1,825.75	\$ 12,000.00	\$ 10,174.25	15%
CONTRACTUAL SERVICES				
Employee Training	\$ -	\$ 500.00	\$ 500.00	0%
Postage, box rent	\$ 2,000.00	\$ 3,000.00	\$ 1,000.00	67%
Promotional Expenses (exhibits, displays)	\$ -	\$ 5,000.00	\$ 5,000.00	0%
Rent	\$ 8,236.25	\$ 31,300.00	\$ 23,063.75	26%
Office Equipment Rental	\$ 1,520.22	\$ 1.00	\$ (1,519.22)	152022%
Personnel Service Contracts	\$ -	\$ 7,713.00	\$ 7,713.00	0%
ITS Fees	\$ 2,196.03	\$ 6,850.00	\$ 4,653.97	32%
MMRS Fees	\$ 1,506.00	\$ 6,024.00	\$ 4,518.00	
Court Reporter	\$ -	\$ 1,500.00	\$ 1,500.00	0%
Liability Insurance	\$ -	\$ 250.00	\$ 250.00	0%
Fidelity Bonds	\$ 350.00	\$ 250.00	\$ (100.00)	140%
Membership Dues	\$ 250.00	\$ 1,540.00	\$ 1,290.00	16%
Public Network Access Charges	\$ -	\$ 5,750.00	\$ 2,000.00	0%
Celluar	\$ 263.97	\$ 650.00	\$ 386.03	41%
Total Contractual Services	\$ 16,322.47	\$ 70,328.00	\$ 54,005.53	23%
COMMODITIES				
Printing & Binding	\$ -	\$ 1.00	\$ 1.00	0%
Office Supplies	\$ -	\$ 650.00	\$ 650.00	0%
Paper Supplies	\$ -	\$ 1.00	\$ 1.00	0%
Other Supplies	\$ -	\$ 1.00	\$ 1.00	0%
Other Equipment	\$ 35.97	\$ 8,000.00	\$ 7,964.03	0%
Procument Card	\$ 1,226.58	\$ 3,000.00	\$ 1,773.42	41%
Food For Board Meetings	\$ 38.97	\$ 1,497.00	\$ 1,458.03	3%
Total Commodities	\$ 1,301.52	\$ 13,150.00	\$ 11,848.48	10%
EQUIPMENT				
Office Machines/Furniture	\$ -	\$ 2,650.00	\$ 2,650.00	0%
Total Equipment	\$ -	\$ 2,650.00	\$ 2,650.00	0%
Total Expenditures	\$ 90,694.21	\$ 269,688.00	\$ 178,993.79	34%

FUND BALANCE	
Carryover funds from prior FY2023	\$ 739,915.57
(from current FY rev ZFI Cash Rpt transfer)	
Revenue	\$ 183,413.00
Cummulative Expenditures	\$ 90,694.21
Ending Balance	\$ 832,634.36
Unencumbered Revenue	\$ 783,684.00
(Unencumbered is what is reflected on the agency source revenue document submitted from previous FY)	

DISCIPLINED LICENSEES' PROGRESS REPORT AS OF 1/12/2024

Licensee Name. #, Case #	License expiration date	Assigned To	Disciplinary action details	Probationary Period	1 Report completed	2 Report completed	3 Report completed	4 Report completed	Probation Completion Date
Holly Regan, C7870 SW18-183/184	4/30/2024	ED	Stipulation and Consent Order, Probation for a period of thirty-six (36) months, \$3000.00 fine Fine Paid in full on 11/3/2021: 020101796882 10/18/2021	8/13/2021	1/12/22	04/12/2022	2/28/2023	6/2023	08/13/2024
Terrence Skidmore, C8764 SW19-201	4/30/2024	ED	Consent Order, three (3) year probation, \$500.00 fine Fine paid in full on 6/9/2021: CC 0451963312 5/21/2021 His supervision and counseling has been completed.	4/22/2021	11/19/21 12/2022	03/04/2022 4/2/2023	05/16/2022	11/07/2022	04/22/2024
Christopher Lancaster, C5892 SW22-229	4/30/2024	ED	Stipulation and Consent Order, Probation for a period of twenty-four (24) months with supervision, six (6) months of counseling \$500.00 fine Paid fine in full, \$500.00, 7-21-2023	8/11/2023					

COMPLAINT STATUS REPORT AS OF 1/12/2024

CASE #	DATE OF ORIGIN	ASSIGNED TO	DATE ASSIGNED	ASSIGNED TO INVESTIGATOR	INVESTIGATION COMPLETED	REPORT TO BOARD	STATUS/NOTES
SW19-190	4/8/2019	BURNETT	5/24/2019				Reassigned to V. Burnett 02/10/2023 Reassigned to P. Hudson 01/13/2023
SW19-194	6/13/2019	HUDSON	7/12/2019				
SW22-231	10/14/2022	HUDSON	10/14/2022				To Be Reassigned
SW23-233	2/28/2023	JOINER	3/10/2023				
SW23-234	4/7/2023	MCNAMEE	4/14/2023				
SW23-235	5/3/2023	HUDSON	5/12/2023				
SW23-236	6/7/2023	KNOWLES	9/8/2023				
SW23-237	7/18/2023	JOINER	9/8/2023				
SW23-238	8/31/2023	KNOWLES	9/8/2023				
SW23-239	7/18/2023	JOINER	9/8/2023				
SW23-240	10/16/2023	KNOWLES	12/8/2023				
SW23-241	10/17/2023	JOINER	12/8/2023				
SW23-242	11/17/2023	COGGINS	12/8/2023				